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Meeting Minutes Transmittal - Approved

Unit Managers Meeting
304 CONCRETION FACILITY
FEDERAL BLDG, RM 784-B
Richland, Washington

Meeting Held December 15, 1993
From 3:00 pm to 4:00 pm

Via video teleconference

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Randall N. Krekel Date: 2-14-94
Randall N. Krekel, Unit Manager, RL

Not Present Date: _____
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

_____ Date: _____
Scott E. McKinney, Unit Manager, Washington State Department of Ecology

304 Concretion Facility, WHC Concurrence

Fred A. Ruck III Date: 2/8/94
Fred A. Ruck III, Contractor Representative, WHC

Not Present. Date: _____
John A. Remaize, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:
Attachment 1 - Agenda
Attachment 2 - Summary of Discussion and Commitments/Agreements
Attachment 3 - Attendance List
Attachment 4 - Action Items



Attachment 1

**Unit Managers Meeting
304 CONCRETION FACILITY
FEDERAL BLDG, RM 784-B
Richland, Washington**

**Meeting Held December 15, 1993
From 3:00 pm to 4:00 pm**

Via video teleconference

Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
 - 9-23-93:1
3. Status Closure Activities
 - Status of Closure Plan Revision 2
 - Status of Ecology's Review of Closure Plan Revision 2
 - Status of Concretion Work
4. New Business
5. Set Next Meeting Date

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Attachment 2

**Unit Managers Meeting
304 CONCRETION FACILITY
FEDERAL BLDG, RM 784-B
Richland, Washington**

**Meeting Held December 15, 1993
From 3:00 pm to 4:00 pm**

Via video teleconference

Summary of Discussion and Commitments/Agreements

1. Approval of Past UMM Minutes

The November 17, 1993 meeting minutes were reviewed. The minutes were not signed since this meeting was held via video teleconference.

2. Status Action Items

- 9-23-93:1

This action remains open. The DQO meeting will not be scheduled until Ecology's reorganization is completed and a new Unit Manager assigned.

3. Status Closure Activities

- Status of Closure Plan Revision 2

Revision 2 has been completed and was transmitted to Ecology on November 30, 1993. RL (R. N. Krekel)/WHC (J. G. Adler) asked is Ecology had received their copy yet. Ecology (S. E. McKinney) indicated that he had not. RL stated that 4 copies of the plan had been sent. WHC asked that if Ecology does not receive their copies by December 28, 1993, the Ecology call RL/WHC and let us know so appropriate action can be taken.

- Status of Ecology's Review of Closure Plan Revision 2

A detailed discussion was not held. Ecology has not yet received their copies of the closure plan.

Ecology (S. E. McKinney) did ask a couple of questions related to the closure plan:

Ecology's first question was how does the closure plan address soil clean-up and will the 304 sampling plan include soil sampling? WHC (J. G. Adler) responded that the closure plan state that soil clean-up will be addressed as part of the CERCLA remediation of the 300 Area source operable units. However, if any imminent hazards were identified, they would be addressed immediately. WHC continued: The sampling plan does include soil sampling during the characterization sampling of the facility.

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Ecology's next question was what would happen to the concrete pads. WHC (J. G. Adler/E. A. Weakley) responded that the concrete slabs would remain in place when the building was demolished after clean closure. WHC stated that there had been a change in the planned use of the building indicated in revision 1 of the closure plan. Current (2nd half 1993) planning is to demolish the building and this is reflected in revision 2 of the closure plan.

Ecology's third and last question concerned the status of the CERCLA operable units. Specifically, how are they being combined? RL (R. N. Krekel)/WHC (J. G. Adler) was not able to provide much information since neither is involved directly with the CERCLA operable units.

- Status of Concretion Work

Removal of the pyrophoric materials from the equipment in the 300 Area fuels fabrication building started on November 29, 1993 and is continuing. The concretion run for the pyrophoric materials is planned for April 1994.

4. New Business

- Status of Ecology Reorganization and Assignment of New Unit Manager

Ecology (S. E. McKinney) stated that he may remain as the unit manager for the 304 Facility. However, the official decision has not yet been made.

- DQO Scheduling

Ecology (S. E. McKinney) asked when the DQO would be scheduled. WHC (J. G. Adler) stated that the original intent was to schedule the DQO meeting in January or February 1994. However, this is dependant upon how and when Ecology makes a final decision on who will be the Ecology Unit Manager.

5. Set Next Meeting Date

The next meeting has been set for January 12, 1994 in Richland, Washington.

Attachment 3

Unit Managers Meeting
304 CONCRETION FACILITY
FEDERAL BLDG, RM 784-B
Richland, Washington

Meeting Held December 15, 1993
From 3:00 pm to 4:00 pm

Via video teleconference

Attendance List

Name	Organization	Phone #
JG Adler	WMC	376-7513
Randall N. Krekel	DOE	376-4264
EA Weakley	WMC	376-6122
SL Wright	WMC	376-1532
JOHN K. BARTZ	GSSC	946-3693
R.T. HENDRIX	WMC	372-1597
SE McKinney	Ecology	
Dennis Brockman	WMC	

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via
Video Ticker

Attachment 4

Unit Managers Meeting
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Richland, Washington

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Action Items

<u>Action Item #</u>		<u>Description</u>
9-23-93:1	OPEN	Organize and schedule the data quality objectives (DQO) meeting for the 304 Facility sampling effort. WHC (F. A. Ruck)

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Distribution:

J. G. Adler	WHC	H6-23
J. K. Bartz	GSSC	B1-42
D. P. Brockman	WHC	L6-18
R. M. Carosino	RL	A4-52
D. L. Duncan	EPA	Seattle - HW-106
O. M. Holgado	RL	T7-09
R. N. Krekel	RL	A5-15
P. J. Mackey	WHC	B3-15
S. E. McKinney	Ecology	Lacey
S. M. Price	WHC	H6-23
J. A. Remaize	WHC	L6-18
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
E. A. Weakley	WHC	L6-26
J. L. Wright	WHC	L6-26
RCRA File/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 304 Concretion Facility, TS-3-2, [Care of EPIC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files,
P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101,
Record Center, Mail Stop HW-074

Please send comments on distribution list to Kym D. Tartar (H6-23),
(509) 376-4701.

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